



# Joint Action on Chronic Diseases and promoting healthy ageing across the life cycle (CHRODIS-JA)

## WP1. Monitoring the achievements of the JA tasks

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**Kick Off Meeting**

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## The challenge

- 60 partners in total
- Number of tasks: 30
- Duration: 3 years
- 10 major deliverables



# Deliverables (I)

#	Title	Description	Confidentiality level	Month of delivery
1	Dissemination Strategy, visual identify and CHRODIS website, bi-annual newsletters, webinars	1. Dissemination Strategy (M3), guidance doc (M3), reporting-back doc (M3) 2. Stakeholder Mapping (M3), contact database (M7) 3. Visual Identity (M3), promotional materials (M10), newsletters (M36), webinars (M36), 4. CHRODIS section on EIP-AHA (M12)	Confidential	36
2	Clearinghouse with practices of excellence in chronic care across Europe, based on a valid and sound set of criteria	The clearinghouse will collect, classify and update all the practices. WP4 team will decide the categories classification, will elaborate the thesaurus aiming at easing searches, and the design of contents both for full and abridged versions	Public	24
3	An on-line help-desk with expert consultants, providing on-line tools and meaningful information	The help-desk will provide on-line tools and meaningful information with a view on guiding users on the best development, implementation and evaluation of chronic care practices	Public	30
4	Recommendations to improve prevention of diabetes, and improve the quality of care for people with diabetes	Recs. to improve early detection and preventive interventions, strengthen health literacy, patient empowerment, training for health professionals especially, develop National Diabetes Plans. Definition + agreement on a common minimum set of indicators	Public	30
5	Evaluation procedure and results	1. Evaluation Plan (M5) 2. Interim Evaluation Report (M24) 3. Final Evaluation Report (M39)	Confidential	39
6	Report on recommendations describing health promoting/disease preventing practices	Identification of 3 good practices per participating MS (M18) Series of conference seminars (M24) Recommendations Report on applicability and transferability of practices into different settings and countries (M36)	Public	36
7	Reports and common guidelines for care pathways for multimorbid (MM) patients	Reports on review of the medical literature and care approaches, administrative databases analyses (M12). Report on beneficial interventions for management of MM (M18). Report on meeting with experts for designing case management programmes (M36)	Scientif. community only	36



## Deliverables (II)

8	Progress Reports' and Executive Board minutes	Interim, yearly and final reports of CHRODIS-JA will be delivered and Executive Board will be organized (M12, M24, M36)	Confidential	36
9	Annual Reports on Sustainability	Reports on the conclusions of the discussions of the MoH Forum on the future plans for making the activities of CHRODIS-JA sustainable in time	Confidential	36
10	Technical and financial interim and final reports of the Chrodis JA	The Technical and financial interim (M12, M24) and final report (M39) of the JA, including the conference (M36)	Public	39



## Reports

- Interim and final reports will be prepared to ensure rigorous quality assurance of the project – M12, M24, M39
- Every six months, internal short progress reports will be required to APs in order to assess the JA execution and early deviations identification.
- Coordinator will be responsible for its consolidation and delivery to EC/CHAFEA.
- Core WPs will also have internal WP coordinating meetings (at least 1 per year)



## Teleconferences

- The Executive Board will meet monthly by teleconference (TC) if deemed necessary. Draft agendas will be submitted to the EB one week before by the management. Amendments to the draft agenda will be accepted until 2 days before the TC.
- Minutes will be provided after every meeting compiled by the management. Draft minutes will be sent to the EB one week after the TC. Comments and modifications will be sent in the following week. The final version of the minutes will be circulated among the EB members 3 weeks after the TC.



# Summary (monitoring the technical part)

## 1. TC and meeting calendar for 2014

- EB meetings: twice a year – June + December
- General Assembly: Once a year (associated to the December EB meeting)
- Stakeholders Forum: Once a year (associated to the December meetings)
- TC monthly (if deemed necessary) (one every 2 months at least)

## 2. Reporting schedule

1. Interim, yearly and final reports M12, M24, M39
2. Minutes from EB meetings (M6, M12)
3. Annual Reports on Sustainability (M12, M24, M39)



## The role of WP3 – Evaluation

The European Health Management Association (EHMA) in WP3 will assess the performance and the impact of the Joint Action, and incorporate both quantitative and qualitative approaches.

- Firstly, the evaluation focuses on the delivery of the work, seeking to assess the success of the different work packages in delivering what they set out.
- Secondly, supported by a selection of identified key stakeholders the impact on knowledge and understanding of the JA and the level of impact on policy and practice will be reviewed.
- Indicators will be developed together with the WP leaders to test the impact of the work at the policy and practice level.
- EHMA will subcontract the delivery of the evaluation by an independent partner or contractor





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**Thank you very much for your attention**

